

# WREXHAM COUNTY BOROUGH COUNCIL VILLAGE HALLS FUND



## **General Information**

### **When are grants awarded?**

The Council invites grant applications on an annual basis. Current applications should be submitted by 18 July 2008. Applicants are informed of the outcome during August and are expected to have expended the grant by 31 January 2009.

### **What expenditure qualifies?**

Please refer to the list of criteria attached

Main points:

- awards are to voluntary organisations not individuals
- awards can be made for equipment, building repairs and items of lasting benefit such as energy saving measures
- awards cannot be made to cover staffing costs or general appeals / sponsorship.

### **Who can apply?**

Applications must be submitted by properly constituted management committees/trustees administering village halls within Wrexham County Borough. Town or Village Halls operated by Community Councils are eligible to apply. Church Halls and other meeting places will be considered providing that there is no other village hall or community centre within that community. In all cases, the appropriate application form should be completed.

### **How much?**

In 2008/09, the Fund has £17,500 to distribute. The minimum award is £250 and the maximum is £2,500. Only one award will be made to each organization.

**WREXHAM COUNTY BOROUGH COUNCIL  
VILLAGE HALLS FUND**



<b>APPLICATION FOR A GRANT From the Wrexham County Borough Council 'Village Halls Fund'</b>	
<b>Name of Village Hall Address</b>  <b>Postcode Telephone</b>  <b>Contact Person Contact address</b>  <b>Postcode Telephone e-mail Position in Organisation (e.g. chair, secretary)</b>	
<b>Please give details about your organization and its administration of the village hall</b>	
<b>Approximate date village hall was built</b>	
<b>How long has the current management committee/trustees been responsible for the administration of the hall?</b>	

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VILLAGE HALLS FUND



<b>Grant and financial considerations</b>	
<i>Any grant awarded will be a lump sum payable on evidence that the expenditure has been incurred as described in the application</i>	
<p>(a) Precise purpose for which grant is sought</p>	
<p>(b) Amount of grant applied for</p>	
<p>(c) Estimated cost of total project</p>	
<p>(d) Give details of funding already obtained or applied for in respect of the <b>current project</b>:</p>	
<p>(e) If a grant is awarded, the cheque should be made payable to (please state bank account name):</p>	

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VILLAGE HALLS FUND**



Other	
<p>(a) Has the organisation obtained any necessary planning permission or authorisation for works</p>	
<p>(b) Please give any further information that you feel would support the application and that is not covered in the above questions.</p> <p><b>Please use a separate sheet of paper if the space provided on this form is insufficient.</b></p>	
<p><b>Print Name</b></p> <p><b>Signature of Applicant.....Date.....</b></p>	

**PLEASE ENCLOSE A COPY OF YOUR MOST RECENT BANK STATEMENT**

**Please send the completed application form, marked "Village Halls Fund", to:**

Chief Leisure Libraries & Culture Officer,  
Wrexham County Borough Council,  
Ty Henblas  
Queens Square  
Wrexham,  
LL13 8AZ

**Telephone:** 01978 297443  
**email:** leisure@wrexham.gov.uk

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VILLAGE HALLS FUND

